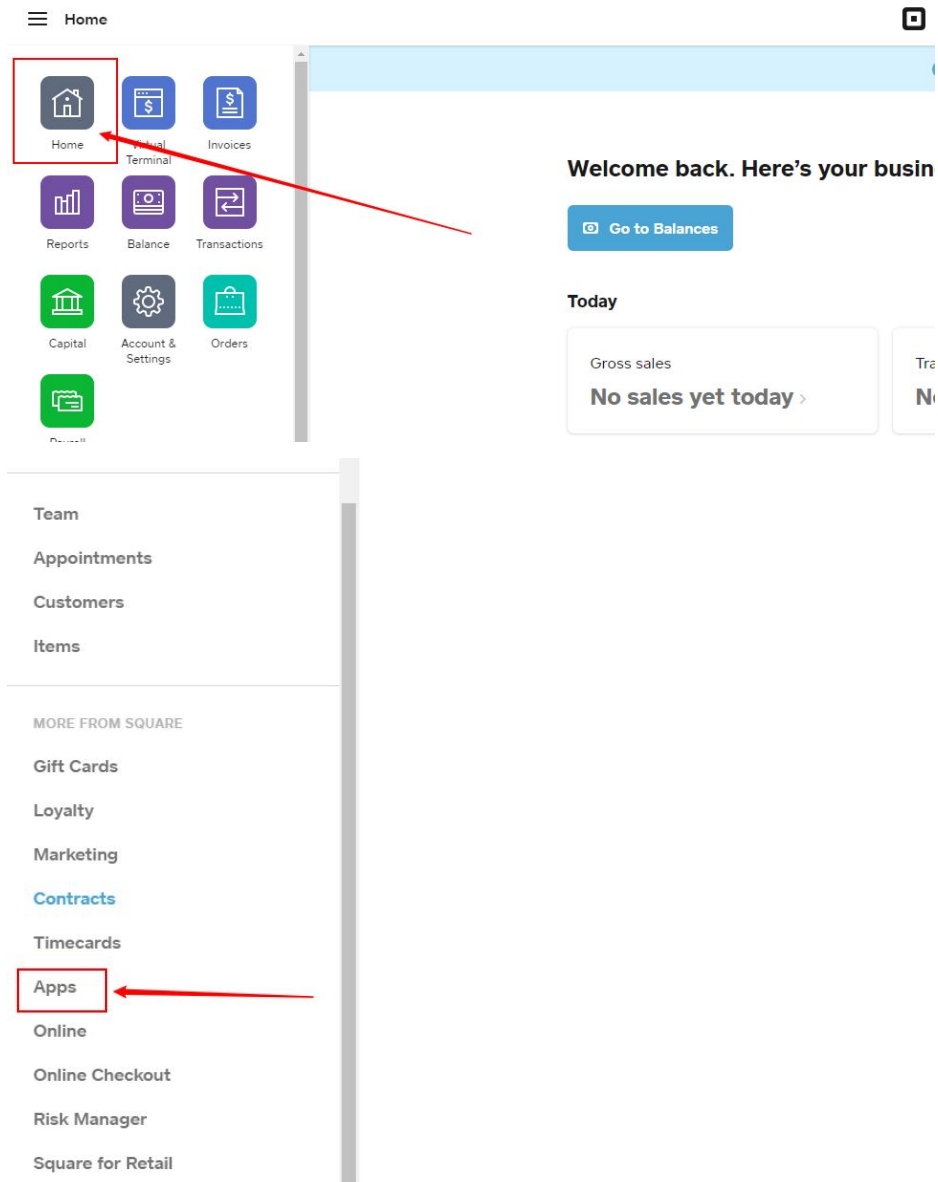




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Prepaysystems.com and Square integration

- 1) Got your squareup.com account and login.
 - a. Click on [Home](#), then [Apps](#)





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- b. Select the Button "[Visit App Marketplace](#)"

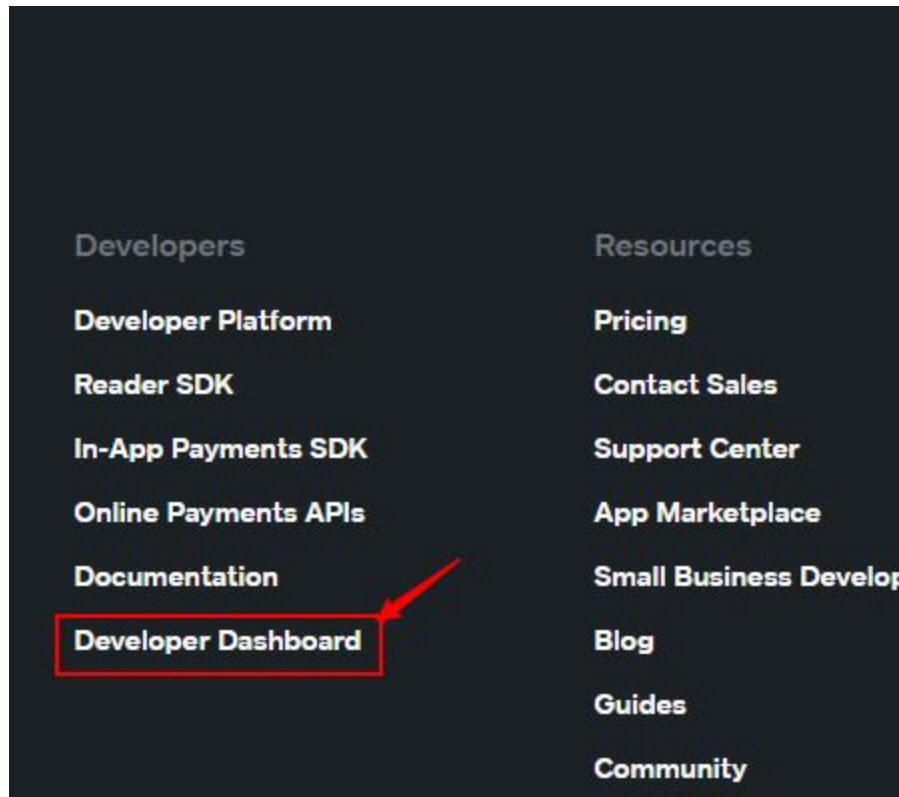
Square App Marketplace

From accounting apps and eCommerce solutions to inventory and employee management, Square works with apps for any need.

[Visit App Marketplace](#)



- c. Scroll to the bottom of the page, and select "[Developer Dashboard](#)"



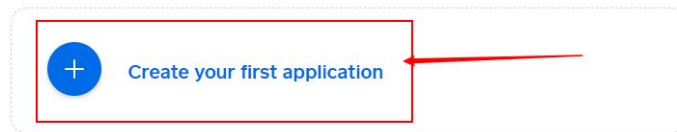


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- d. Click the + to “Create your first application.”

Applications

Each application provides a unique set of API keys and configuration settings needed for making requests to Square APIs.



- e. Give it an Application Name of “Prepay Systems” and click on “I Agree...”

A screenshot of a "Create An Application" dialog box. The dialog has a title bar with a close button (X) and the text "Create An Application". Below the title bar, there is a text input field labeled "Application Name" containing the text "Prepaysystems Fox-Mar". Below the input field, there is a paragraph of text: "Each application provides a unique set of API keys and configuration settings needed for making requests to Square APIs." Below this text, there is a checked checkbox followed by the text "I agree to the Square Developer Terms of Service". At the bottom of the dialog, there are two buttons: "Cancel" on the left and "Save" on the right. Red boxes highlight the "Application Name" input field and the checked checkbox.

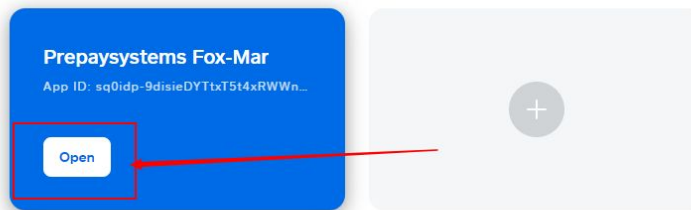


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- f. It will take you to a list of your existing applications, select the Prepayssystems one, and choose "Open"

Applications

Each application provides a unique set of API keys and configuration settings needed for making requests to Square APIs.



- g. Switch the Top tab to "Production" **This is important as if you leave it in the sandbox mode (a testing tool for development), that will simply leave you in a testing mode, and transactions will not really process.**

erence API Explorer



Credentials

Application Name

Prepavsvstems Fox-Mar



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Take note of the following 3 fields and be prepared to copy and paste them into a new prepaysystems.com payment profile

- i. In the credentials section
 1. Production Application ID
 2. Production Personal Access Token

Credentials

Application Name

Prepaysystems Fox-Mar

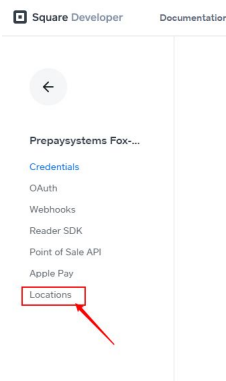
Production Application ID

[Redacted]

Production Access Token

[Redacted] Hide

- ii. On the left side, switch to the "Locations" section



- iii. In the Locations section

1. Take note of the Location ID

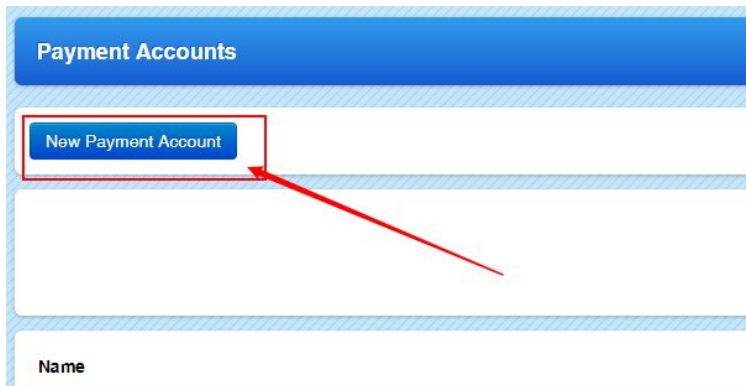
Locations

Name	Address	Location ID
[Redacted]	[Redacted]	[Redacted]

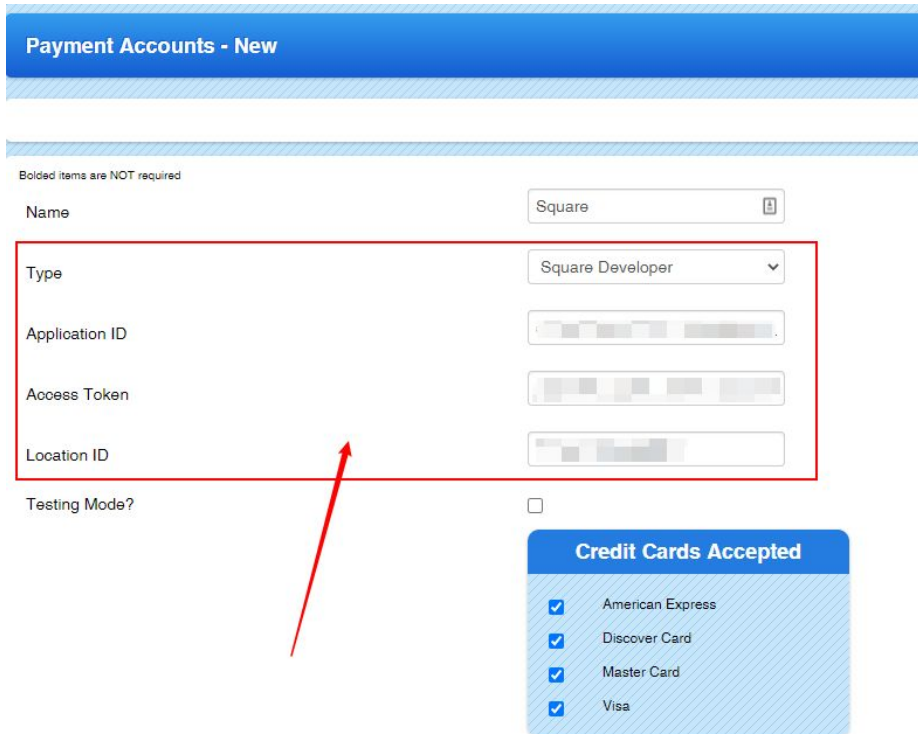


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- 2) In prepaysystems.com/admin console, go to “[Payment Accounts](#)” and Click “[New Payment Account](#)”



- 3) Choose “Square Developer” as the type. And enter the 3 fields referenced above into the proper fields and click “Create Payment Account” Make sure when you are pasting that you do not include extra spaces or tabs accidentally.



- 4) If all 3 of those items are correct, you should now be able to assign your markets to use the square gateway.



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We suggest creating a test market and testing with a live credit card to before implementing system wide. Once you are satisfied with the integration and you are confident that the transactions will post to your bank account, go in and change each market to use the square gateway.